

MY SISTER'S CLOSET OF MONROE COUNTY

MSC Internship APPLICATION

Mission Statement:

*My Sister's Closet promotes economic self-sufficiency by providing:
professional attire, support services and essential career development tools for success.*

NAME _____

ADDRESS _____

PHONE (cell) _____ (home) _____ (e-mail) _____

EDUCATION GOAL: _____ Date: _____

GPA: _____ Major: _____

Current School: _____ Class: _____

Prefer to volunteer # _____ of hours weekly **OR** Prefer to volunteer # _____ hours / month

All interns are expected to complete a minimum of 120 C Intern Hours.

(High school students must have parent's signature for permission.)

(VOLUNTEER) INTERNSHIP OPPORTUNITIES (please check all in which you like to be considered.):

_____ Event Planning Internship

_____ Journalism Internship

_____ Data Entry / Maintain Data base Internship

_____ Retail Intern - Work in Boutique

_____ Stock Management - Internship

When are you available? _____ Summer 2015 _____ Fall 2015 _____ Spring 2016

If you are chosen for one of our flexible hour to work in the store, what shifts would you be able to work?

Monday 10am--12-pm____, 12pm--2pm____, 2pm—4pm____, 4pm—6pm____

Tuesday 10am--12-pm____, 12pm--2pm____, 2pm—4pm____, 4pm—6pm____

Wednesday 10am – 12pm____, 12pm – 2 pm____, 2pm – 4pm____, 4pm – 6pm____

Thursday 10am – 12pm____, 12pm – 2 pm____, 2pm – 4pm____, 4pm – 6pm____

Friday 10am – 12pm____, 12pm – 2 pm____, 2pm – 4pm____, 4pm – 6pm____

Saturday 10am – 12pm____, 12pm – 2 pm____, 2pm – 4pm____, 3pm – 5pm____

Mail applications to:

My Sister's Closet - PO Box 1182, Bloomington, IN 47402

Or Email to: info@sisterscloset.org

For Questions Call 812-333-7710

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The following (4) items must accompany your application:

1. 2 page narrative stating:

- a. Why you feel the services provided by My Sister's Closet are important and build a better community.
- b. Information about yourself including: Interests, education, and life goals.
- c. Why you are interested in this internship opportunity.

2. Must provide a state picture I.D. and fill out a standard application.

3. Provide (2) references

- a. - 1 of a teacher/instructor;
- b. - 1 of someone who has known you at least 6 months. (Not a parent).

4. When submitting your application, please attach a copy of your current resume.

If you do not have a resume, please fill out page #2 below.

GPA: _____

Memberships/Clubs/Offices Held: _____

Previous Jobs/Positions Held: _____

Please List Previous Volunteer Experience:

Organization: _____

Experience: _____

Organization: _____

Experience: _____

Organization: _____

Experience: _____

Organization: _____

Experience: _____

*Thank you for applying for an internship at My Sister's Closet!
We will look over and get back to you.*